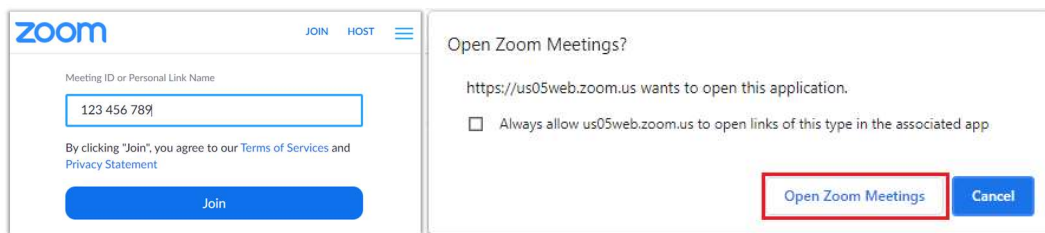


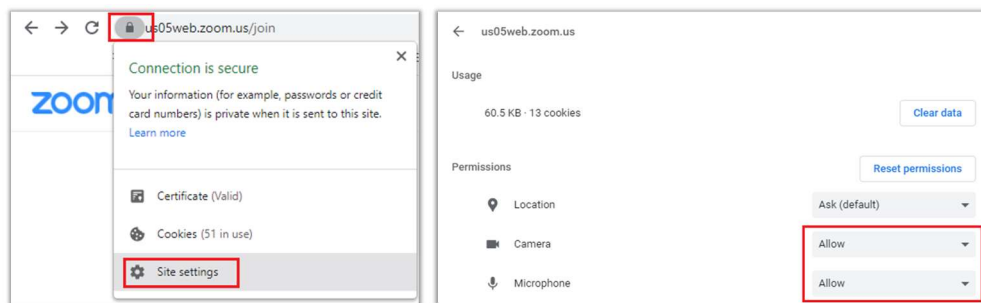
Joining a Zoom Meeting

Here are some quick steps to help you join your Zoom Meeting:

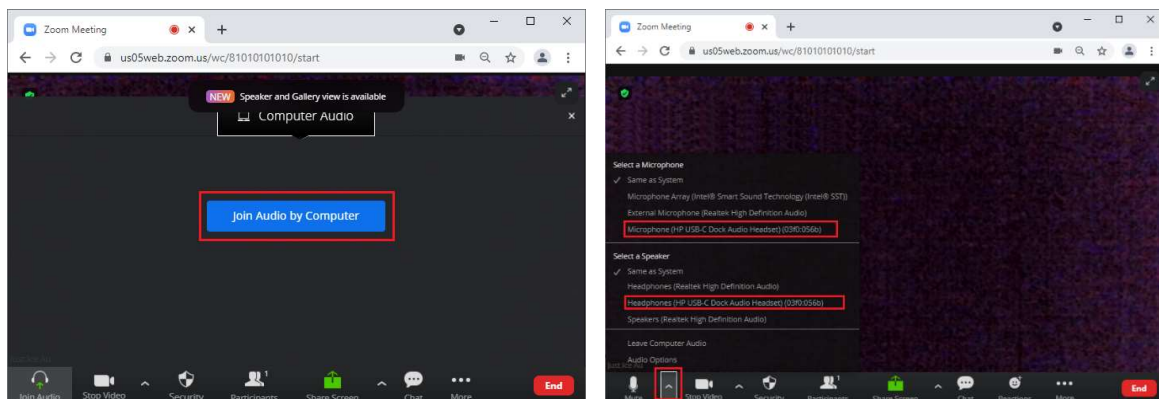
1. You don't need a zoom account to join a meeting that someone else has invited you to.
2. Meetings can be joined by clicking on a link that the meeting host has provided, or by browsing to zoom.us/join and clicking 'Join a Meeting' in the top-right hand corner. You may be prompted for a meeting ID and passcode, so keep the meeting invitation information handy.
3. Click "Join". If you have a zoom account and the Zoom app, you may be prompted at this step to "Open Zoom Meetings" – click this option if you have previously set up a Zoom account and the app.



4. If you are attending the meeting using Zoom in your browser, you need to make sure your browser is allowed access to the Camera and Microphone. - We recommend using the Chrome browser.
 - a. Click on the padlock symbol in your browser's address bar, and click "Site Settings"
 - b. On the page that loads, make sure Camera and Microphone are both set to "Allow"



5. Click on the blue button to join the meeting using your computer audio and video.
6. In the bottom left hand corner, make sure the audio and video are toggled on (no red strikethrough). If you are having audio issues, click on the chevron (up arrow) and select your preferred speaker and microphone from the list. When using a headset, the headset may not be selected by default.



7. You should now be able to participate in your Zoom meeting.

For additional assistance, please refer to the support guides at <https://support.zoom.us/>