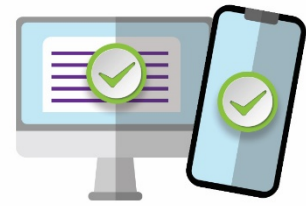


How to use Microsoft Teams for Telehealth Appointments

Step 1

To have a Teams meeting with **ORS** you will need a computer, mobile phone, or tablet.



Step 2

You will need access to the internet, ie Wifi. Please go somewhere quiet and private for this meeting so you won't be interrupted.



Step 3

ORS will send you a meeting invite email that will look like this



ORS Telehealth appointment
Fri 29/10/2021 11:30 AM - 12:00 PM
No conflicts

RSVP to this event

Add a message to Corporate Services (optional)

Yes Maybe No

Please join me for your Telehealth appointment.
During this appointment we w

Microsoft Teams meeting

Join on your computer or mobile app
[Click here to join the meeting](#)
[Learn more](#) | [Meeting options](#)

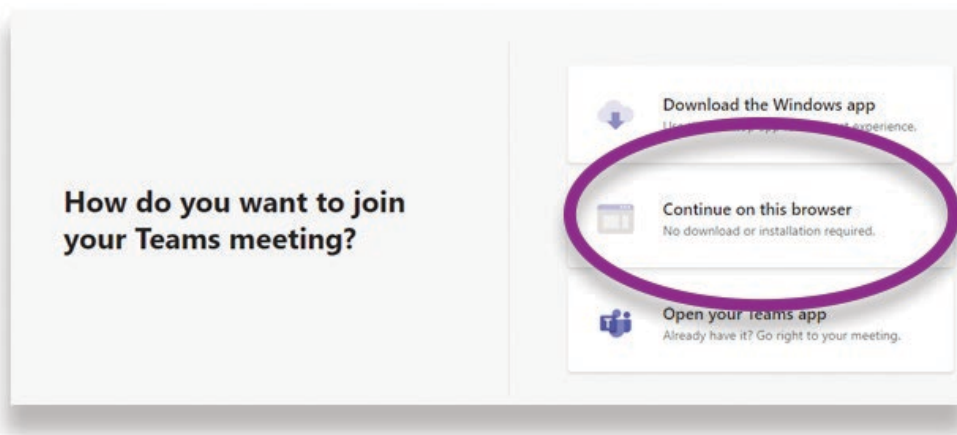
Step 4

When it's time for the meeting click the link that has been sent to you. In the meeting invite it will say: **Click here to join the meeting**

Microsoft Teams meeting
Join on your computer or mobile app
[Click here to join the meeting](#)
[Learn More](#) | [Meeting options](#)

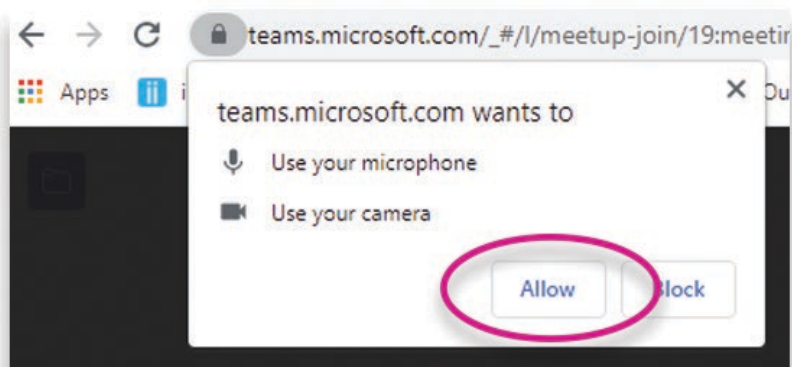
Step 5

A new window will open. Select the middle option.



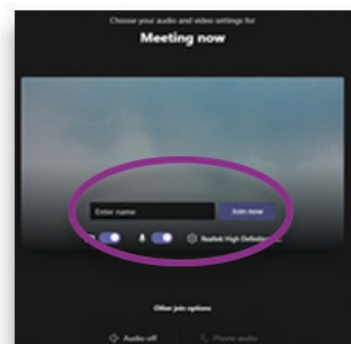
Step 6

If asked, click 'Allow' to let Teams use your camera and microphone.



Step 7

Enter your name and press 'Join Now'.



Step 8

If you have any difficulties with this process or are experiencing any technical difficulties please contact your consultant who will provide you with assistance on **1800 000 677**.